

EXPRESS TENDER (ET): BNPM/ET/MIXER GRINDER/1050/2018-19
Supply of Mixer Grinder at BNPM Plant, Mysuru

EXPRESS TENDER
(OFFLINE)
Standard Bidding Document (SBD)

Procurement of Goods

BANK NOTE PAPER MILL INDIA PRIVATE LIMITED
Administrative Building,
Gate 1, Paper Mill Compound
Note Mudran Nagar, Mysuru 570003
Phone: 0821-2401 158, FAX: 0821- 2401120

Website: www.bnpmindia.com; Email: gopalakrishnan.m@bnpmindia.com

Not Transferable
Security Classification: Non-security

TENDER DOCUMENT FOR SUPPLY OF MIXER GRINDER AT BNPM, MYSURU

Tender No. BNPM/ET/MIXER GRINDER/1050/2018-19 Dated 02.04.2019

This tender document contains 13 pages

The tender document is sold to:

M/s.

Address _____

Details of Contact person in BNPMIPL regarding this tender:

Name: Gopalakrishnan M,

Designation: Officer (SCM & Purchase)

E-Mail: Gopalakrishnan.m@bnpmindia.com

Phone: 0821-2401158

Address: Bank Note Paper Mill India Private Limited
Administrative Building
Gate 1, Paper Mill Compound
Note Mudran Nagar, Mysuru - 570 003
Telephone No. 0821 - 2401 171

Last date for submission of tender: 1500 Hours on 12-04-2019

Opening of Technical Bids: 1600 Hours on 12-04-2019



EXPRESS TENDER (ET): BNPM/ET/MIXER GRINDER/1050/2018-19
Supply of Mixer Grinder at BNPM Plant, Mysuru

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SECTION I - NOTICE INVITING TENDER

Bank Note Paper Mill India Private Limited (BNPM) is a joint venture company between Bharatiya Reserve Bank Note Mudran Private Limited (A wholly owned subsidiary of Reserve Bank of India) and Security Printing and Minting Corporation of India Limited (100% owned by Government of India), incorporated for setting up & manufacturing of bank note papers at Mysore.

1. Two part sealed tenders are invited by BNPM from eligible bidders for Supply of **Inalsa G Fusion - 3 Jar Mixer Grinder** at BNPMIPL, Mysuru.
2. **Eligibility Criteria:** The prospective bidders should have the following eligibility criteria and should submit the documents as mentioned below.
 - i. Registered under GST (if any).
 - ii. Should have permanent Income Tax A/ C No. as allotted by the Income Tax Authority of Government of India.
 - iii. Should be authorized dealer/distributor/trader and should have valid authorization certificate issued by the manufacturer.
 - i. In case of trader, manufacturer's authorization form to be produced along with technical bid for distribution.
 - iv. Should not be blacklisted/debarred by BNPM/Bharatiya Reserve Bank Note Mudran (P) Limited (BRBNMPL)/Security Printing & Minting Corporation of India Limited (SPMCIL) (or) any Govt. Departments to participate in tender. Declaration must be given on company letterhead.
3. Quotations should be addressed to The Deputy General Manager, Bank Note Paper Mill India Private Limited and should be submitted on or before **15:00 hrs. on April 11, 2019** in sealed covers at the office of Bank Note Paper Mill India Private Limited, Administrative office Building, Entry Gate-1, Paper Mill Compound, Note Mudran Nagar, Mysuru - 570 003. Document in person may be handed over to DGM. The bid shall be opened at **16:00 Hours on April 11, 2019** at the above mentioned address.
4. Quotation should be submitted to the offices of the BNPM, super subscribed "**Tender for Supply of Mixer Grinder at BNPM**". The quotation shall be submitted as follows:-

a) Envelope -1 super scribing "Technical Bid" shall contain the following

- i. Copy of PAN Card.
- ii. Copy of GST Certificate.
- iii. (Technical/Commercial) Deviations, if any.
- iv. Documentary proof in support for eligibility criteria.
- v. Copy of the blank tender document without any reference to price duly signed & company seal affixed on all pages.
- vi. Authorized dealership/distributor certificate from Manufacturer (or) Manufacturer's authorization certificate.
- vii. Declaration regarding non-blacklisting/non-barring of firm by as per Annexure-III in your company's letterhead.

b) Envelope -2 super scribing "Price Bid" shall contain the following

- i. Dully filled Price Bid as per format enclosed with tender document. (Annexure-II).

Both the envelopes shall be put in one envelope and super subscribed as "**Tender for Supply of Mixer Grinder at BNPM**".



SECTION I - NOTICE INVITING TENDER

5. Receipt of Tender:

BNPM is not responsible for any postal delay and quotation shall not be accepted after due date and time. The sealed envelope may also be dropped in the "Tender Box" kept in the corporate office of BNPM, after taking the endorsement at our inward section at reception. Further, Tenderer must satisfy himself about all the details required to fill the tender before quoting. Ignorance in this regard at later stage will not be entertained. Any query/clarification can be had from the following phone number/s:- 0821 2401158. All pages of tender documents, general terms and conditions and other supporting documents shall be duly stamped, signed & submitted by the tenderer, as a token of having read and accepted all the terms & conditions.

6. Quotations not properly filled, mutilated with incorrect calculations or generally not complying with the conditions may be rejected.
7. Tenderers should quote their prices and rates both in figures and in words. No blank spaces shall be left. All erasures and corrections made while filling up the tender document shall be initiated by the tenderer.
8. The quotation shall remain open for acceptance for a period of **120 days** from the date of opening of the tender including corrigendum's (if any).

9. Evaluation Criteria:

- i. At first stage, techno-commercial bid (Envelope-1) will be opened and evaluated by the competent committee/authority with reference to the parameters prescribed in the tender document. Subsequently, in the second stage the financial bids (Envelope-2) of only technically acceptable offers as decided in first stage shall be opened for further scrutiny and evaluation. Intimation regarding opening of financial bids shall be given to acceptable tenderers to enable them to attend the financial bid opening, if they so desire.
- ii. The method of evaluation of bidder for awarding the contract shall be on overall (L-1) effective price basis.
- iii. All responsive tenderers shall be evaluated as per the terms & conditions of the tender. The basis for arriving at the lowest responsive bidder shall be as per the price quoted for landed cost at Mysore including GST, packing & forwarding charges, freight, insurance and any other charges etc. and input credit shall be deducted to arrive at the effective price. Effective price shall be considered for arriving the lowest responsive bidder.
- iv. Bidder has to quote GST rate as per the HSN code provided in Section III: Price Schedule. In case of any mismatch in HSN code with respect to offered product, same shall be decided in consultation with winning bidder.
- v. All tenderers should be registered under GST. They should be eligible to pass on input credit. Bid will be evaluated all-inclusive though input credit will be deducted to arrive at the effective cost.

A. Indigenous/Domestic Bidder

- 1.If the tenderer/bidder does not include the details of GST separately in the tender/quotation, the same shall be rejected
- 2.The HSN code of the product/services shall be determined at the tendering stage itself and mentioned in the price bid format to quote the GST rate according to the specified HSN code.



SECTION I - NOTICE INVITING TENDER

3. The evaluation of tender for three categories of GST registration is provided below:

Particulars	Registered	Compounding	Unregistered*
Basic Price	xxx	xxx	xxx
Add: GST	X	-	X
Add: Cess on GST	xx	-	Xx
Less Input Credit	X	-	X
Total price	Xxx +X+xx -X	xxx	xxx +X+xx -X

*If the bidders participated in a tender is unregistered, the GST shall be payable by the purchaser under reverse charge and shall be added to the quoted rate to arrive at the Gross price and input credit, if any shall be deducted from the total landed cost to arrive at the net comparable price.

18. Other instructions for the bidders to claim any GST liability, failing which, the GST liability will not be paid/reimbursed/accepted:

- a. Registered/compounding Contractor/supplier should produce GST Invoice containing all the particulars stated in Rule 46 of the CGST Rules, 2017 in accordance with the provisions of Section 31 of the CGST ACT.
- b. The supplier should mandatorily update the invoice details in GSTR-1, details of outward supplies of goods or services within the prescribed time under GST Act
- c. The Payment shall be made net of TDS as per the provisions of CGST/SGST/IGST Act.
- d. Wherever there is difference in the amount admitted, the supplier may be directed to issue a Credit Note (in case of reduction in the Invoice value)/Debit Note (in case of increase in the Invoice value), and payment shall be released only after the receipt of such Debit or Credit Note
- e. Supplier should provide the relevant documents to confirm the tax charged on the invoice has been paid to the credit of Government after adjusting with ITC, if any.
- f. Supplier should provide indemnification as follows: "In the event of non-compliances with respect to GST ACT and Rules by the supplier, the supplier should refund the GST liability within 10 days from the date of GST reversal in GSTRN failing which the purchaser shall recover the GST amount from the retention amount (whether in BG or in Cash) held by the company".

10. Corrigendum/ Addendum, if any, including clarifications shall be hosted on company's website (www.bnpmindia.com).

11. The rates quoted will be treated inclusive of all charges and no further claims whatsoever will be entertained in this respect. The quoted rates should be F.O.R (Freight on Road) – BNPM, Mysore site basis. However GST shall be paid extra at actuals.

12. The acceptance of the tender document will rest with the Owner, who does not bind himself to accept the lowest tender and reserves to himself the authority to reject any or all of the tender's received without assigning any reason thereof.

13. Terms of Payment:

- i. 100% payment shall be made against delivery of material at Engineering Stores – BNPM ,Mysuru. Statutory deductions as applicable will be deducted from the gross bill amount.



SECTION I - NOTICE INVITING TENDER

- ii. Alternatively, BNPM nominated official shall visit suppliers warehouse to check the readiness of material and based on the approval/confirmation, payment will be released & material will be dispatched on same day.

Note: Bank account details shall be submitted along with the invoice.

14. **Delivery Period:** The materials should be supplied within maximum period **4 Weeks** from the date of Purchase Order. Time is the essence of this contract.
15. **Delivery Terms:** It is responsibility of the supplier to arrange packing & forwarding, transportation, transit insurance and supply the material on F.O.R (Freight on Road) – BNPM, Mysuru basis only.
16. **Warranty:** Warranty shall be applicable as per standard manufacturer warranty and successful bidder should submit collective warranty certificate (apart from manufacturer warranty for individual product) along with the delivery of the materials. Successful supplier shall also provide list of service centres for the product at Mysuru along with warranty certificate.
17. **Rejection Replacement:** In case of supplies, materials not meeting our specification will be rejected outright and the rejected material shall be taken back within 7 days at the cost and risk of the supplier and replacement should be made within 15 days from the date of intimation. No payment shall be made for rejected item. If the material is not taken back within the stipulate period, BNPM reserves the right to dispose off the material at the risk and expense of the vendor as per provision under Section IV: General conditions of contract.
18. **Fore-Closure Clause:** If at any time during the continuation of this contract, the use of material ordered in this contract is completely banned or due to drastic change in Government policy its use as, raw material is discontinued or is declared hazardous to public health or cause rising to civil commotion, epidemics, wide-spread strikes and 21 days' notice of such eventualities is given by purchaser to the seller, the seller without any right to enforce the contract, will agree to the fore-close the performance of balance portion of this contract and in that event no claim for damages or loss will be lodged against the purchaser.
19. **Delay or Non Delivery:** Time is essence of the contract and completion of delivery dates agreed to are binding on the seller. In the event the seller is not able to supply as per the delivery schedules given by BNPM, Purchaser will have right either to cancel the order without prejudice to any other rights or to make purchase from an alternate source at the risk and cost of the seller.

In case of rejection and failure to replace goods, the order will be treated as incomplete and we may cancel the order and will arrange to purchase the goods from elsewhere at your risk and cost and the Purchase Order / LOI on you will be cancelled and action taken as per the order terms.
20. **Liquidated Damages:** The Owner shall levy a penalty at the rate of 0.5% of the delivered price of the delayed goods per week or part thereof delay in delivery up to a maximum of 10% of the delayed goods.
21. **Tender Evaluation and award of work:** Bids will be evaluated as per the terms and based on responsiveness taking into account all relevant factors. While the lowest offer

SECTION I - NOTICE INVITING TENDER

will generally be criteria, BNPM reserves the right to reject any offer including the lowest one if the same is not conforming to its norms. The decision of BNPM in this regard will be final.

22. **Settlement of Disputes:** All disputes and differences of any kind whatsoever arising out of or in connection with the contract, whether during the progress of the work or after their completion except accepted matters shall be settled through arbitration process as per the Arbitration & Conciliation Act, 1996. The venue of arbitration shall be Mysore, Karnataka.

All the above terms and conditions have been read, understood and accepted by me.

(Authorized Signatory)

Name of the Person

Signing the Document: _____

Designation: _____

Seal with address: _____

Address of local office: _____



SECTION II – LIST OF REQUIREMENTS

ANNEXURE- I

LIST OF REQUIREMENTS/SPECIFICATIONS

S No	Requirement	Unit	Quantity
1	INALSA G FUSION – 3 JAR MIXER GRINDER a. Power: 550 Watts. b. Input Supply: 240 V AC / 50 Hz. c. RPM: 18000 RPM. d. 3 Speed with pulse function. e. 3 Stainless Steel Jars (1.2L Liquidizer Jar, 0.8L Dry Grinding Jar & 0.4L Chutney Jar). f. Overload protection for Motor Safety.	Nos	370

SECTION III – PRICE BID FORMAT

ANNEXURE-II

SCHEDULE OF PRICE

BANK NOTE PAPER MILL INDIA PRIVATE LIMITED

Tender Notification : BNPM/ET/MIXER GRINDER/1050/2018-19 Dated: 02-04-2019

Scope of Work: Supply of Mixer Grinder at BNPM – Mysore Site.

Name of the Firm											
Schedule No	Description of goods	HSN Code	Quantity in (No's)	Unit Price (₹)	Freight, P&F per unit (if any) (₹)	Basic Price incl. of Freight, P&F (₹)	GST @ 18% (₹)	Total basic price incl. of freight, P&F & GST (₹)	Input Tax Credit (₹)	Effective Unit Basic Price (₹)	Effective Total Price (₹)
			Q	A	B	C=(A+B)	D	E=(C+D)	F	G=(E-F)	H=(G*Q)
1	INALSA G FUSION – 3 JAR MIXER GRINDER (as per specifications)	8509	370								
Total effective price of goods (incl. of freight, P&F & any other charges) – in numbers (INR)											
Total effective price of goods (incl. of freight, P&F & any other charges) – in words (INR)											
Total price of goods (incl. of freight, P&F, GST & any other charges) – in numbers (INR)											
Total price of goods (incl. of freight, P&F, GST & any other charges) – in words (INR)											



SECTION III – PRICE BID FORMAT

1. We confirm that the quoted price is inclusive of all statutory levies, duties, freight, packing & forwarding, handling, loading/unloading, insurance and all other charges and charges for delivery at Engineering Stores, BNPMIPL, Note Mudran Nagar, Mysore and is firm.
2. We confirm that the quoted prices will remain firm and there would not be any price escalation during the supply period.
3. We confirm that we will abide by all the tender terms & conditions.
4. We confirm that we understood the scope of supply before quoting the price.

Thanking you,

Yours faithfully,

(.....)

Seal

Name & Signature with date



SECTION IV - DECLARATION

ANNEXURE III

(To be submitted on the letterhead)

Tender No: BNPM/ET/MIXER GRINDER/1050/2018-19 Dated: 02-04-2019

DECLARATION

We do hereby declare that,

- i. We have not been blacklisted/ debarred by BNPMIPL/ BRBNMPL/ SPMCIL or any Govt. Departments to participate in tender. The information provided above is correct and true to the best of my knowledge and belief.
- ii. The director/proprietor of the bidding firm are not closely related to BNPMIPL.

In case, at any time the information furnished is found to be false, you may disqualify/ debar me/ us as deemed fit.

Signature _____

Name-----

Designation-----

Date-----

Stamp of the Organization-----



SECTION V – PROFORMA

ANNEXURE IV

PROFORMA OF TECHNO-COMMERCIAL BID FOR SUPPLY OF MIXER GRINDER

From
Company Name,
Address.

Date:

To
The Deputy General Manager,
Bank Note Paper Mill India Private Limited
Administrative Building, Gate 1, Paper Mill Compound
Note Mudran Nagar, Mysuru-570 003

Dear Sir,

SUB: Part-I: Techno-Commercial Bid for supply of Mixer Grinder at BNPM, Mysuru

Ref: Your Tender No: BNPM/ET/MIXER GRINDER/1050/2018-19 Dated: 02-04-2019

We have received your tender enquiry cited and we are pleased to enclose the following as our technical bid for your kind consideration.

A. FIRM's BIO DATA

1	Name of the applicant / organization and address of the registered office/business office.	
2	(a) Whether bidder is OEM/Authorized Dealer/Possesses Manufacturer's authorization form	Yes / No
3	Type of the organization (whether Sole Proprietorship / Partnership / Private Limited / Limited or Cooperative Body etc.).	
4	Name of the Proprietor / Partners / Directors of the Organization / Firm as the case may be.	(a) (b) (C)
5	Details of Registration – (whether Partnership firm, Company etc.) – Name of Registering Authority, Date, Registration No etc.	
6	Experience in the field	____ Years
7	(a) GST NO (b) PAN NO	
8	Names of Bankers and their full addresses	



SECTION V – PROFORMA

B. CONFIRMATIONS

1. We confirm that we have quoted exactly for the tendered product as per your specifications given and will supply the tendered product in numbers as per the delivery schedule and strictly as per your specifications.
2. We are the original manufacturer of the tendered product/wholesale authorized dealer/distributor of the original manufacturer and herewith enclose a valid authorized dealer distributor certificate issued by M/s..... /Self certification as the case may be (only in case of manufacturer).
3. We have separately given our Price bid offer exactly as per format “Annexure A” in a sealed cover.
4. We confirm that there would not be any price escalation during the supply period.
5. We confirm that we will abide by all the tender terms & conditions. As required, we enclose herewith the complete set of copy of Tender documents (including Terms & Conditions) duly signed by us with seal affixed as a token of our acceptance.
6. We have not been blacklisted/ debarred by BNPM/ Bharatiya Reserve Bank Note Mudran (P) Limited(BRBNMPL) / Security Printing & Minting Corporation of India Limited (SPMCIL) or any Govt. Departments for participation in the tender.

Thanking you,

Seal

Yours faithfully,

Name & Signature with date

